

Marin/Sonoma
Mosquito & Vector Control District
595 Helman Lane
Cotati, California 94931
1-800-231-3236 (toll free) 707-285-2210 (fax)

BOARD OF TRUSTEES

REGULAR BOARD MEETING AGENDA

DATE: January 13, 2010
TIME: 7:00 PM
LOCATION: District Headquarters
595 Helman Lane
Cotati, Ca 94931

*Items marked * are enclosed attachments.
Items marked # will be handed out at the meeting.*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** (*13 members need to be present for a quorum*)

Steve Ayala, <i>Petaluma</i>	Bill Pitcher, <i>Santa Rosa</i>
Nancy Barnard, <i>Corte Madera</i>	William Ring, <i>Sausalito</i>
Charles Bouey, <i>Sonoma</i>	Sandy Ross, <i>Mill Valley</i>
Tom Bradner, <i>Larkspur</i>	Ed Schulze, <i>Marin Co. at Large</i>
James Campbell, <i>Belvedere</i>	Fred Smith, <i>Marin Co. at Large</i>
Tamara Davis, <i>Sonoma Co. at Large</i>	Roger Smith, <i>Tiburon</i>
Frank Egger, <i>Fairfax</i>	Richard Stabler, <i>Sonoma Co. at Large</i>
Henry Fuhs, <i>Cotati</i>	Judith Trusendi, <i>San Rafael</i>
William Holland, <i>San Anselmo</i>	Guy Wilson, <i>Sebastopol</i>
Paul Libeu, <i>Rohnert Park</i>	Herman Zwart, <i>Novato</i>
Wendy McPhee, <i>Ross</i>	Craig Litwin, <i>Sebastopol</i>

Open Seats:

Cloverdale
Healdsburg
Windsor

In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Marin/Sonoma Mosquito & Vector Control District (MSMVCD) at 1-800-231-3236. Translators, American Sign Language interpreters, and/or assistive listening devices for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation service.

MSMVCD hereby certifies that this agenda has been posted in accordance with the requirements of the Government Code.

4. **PASSING OF THE GAVEL/CHANGE OF NEW OFFICERS**

Passing of the gavel to the new Board President, Tom Bradner, and naming the new officers of the Board.

5. **INTRODUCTION OF NEW TRUSTEES**

Judith Trusendi is the new Trustee for the City of San Rafael and Guy Wilson is the new Trustee for the City of Sebastopol.

6. **PUBLIC TIME**

The public will be given an opportunity to speak on each agenda item at the time it is called. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board President and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Board.

Please state your name and address and provide the President with the Speaker Card so you can be properly included in the consideration of the item.

Please limit your comments to five (5) minutes per person and twenty (20) minutes per subject in total so that all who wish to speak can be heard.

7. **CONSENT CALENDAR**

A. **APPROVAL OF AGENDA**

B. * **MINUTES** – Minutes for Board Meeting held on October 14, 2009.

C. * **FINANCIAL**

Warrants – October 2009

October Payroll: \$155,884.73

October Expenditures: \$277,302.38

Total: \$433,187.11

D.* **FINANCIAL**

Warrants – November 2009

November Payroll: \$150,735.93

November Expenditures: \$320,472.63

Total: \$471,208.56

E.* **FINANCIAL**

Warrants – December 2009

December Payroll: \$151,104.04

December Expenditures: \$261,554.85

Total: \$412,658.89

F. ENDING ACCOUNT BALANCES:
Operating Fund: \$2,539,624.05

G. * 2nd QUARTER FINANCIAL REPORT FOR FY 2009/10

ACTION NEEDED
INFORMATION ENCLOSED

8. NEW BUSINESS

A. * A policy to direct staff to budget each year to fund the pension plans unfunded liability over the next 10 years.
Draft policy enclosed.

ACTION NEEDED
A MOTION TO ACCEPT A DISTRICT POLICY TO FUND THE PENSION PLANS UNFUNDED LIABILITY
INFORMATION ENCLOSED

B.* Chris Canterbury and Ron Keith are requesting from the District additional service credit (Golden Handshake) of 2 years; retirement pursuant to resolution; conditions and applicability.
A calculation letter for both employees' is enclosed.

ACTION NEEDED
1) A MOTION IS NEEDED TO APPROVE THE LAST YEAR'S COMPENSATION (12 MONTHS).
• **RON – APRIL 1, 2010 - APRIL 1, 2011**
• **CHRIS – MAY 1, 2010 - MAY 1, 2011**
2) A MOTION IS NEEDED TO DRAFT A RESOLUTION THAT WILL BE VOTED ON 180 DAY'S BEFORE RETIREMENT (NOVEMBER 2010).

INFORMATION ENCLOSED

C. * A draft Adult Mosquito Control Notification Policy will be presented by committee chair Trustee Egger
Draft Policy enclosed.

ACTION NEEDED
MOTION TO APPROVE ADULT MOSQUITO CONTROL NOTIFICATION POLICY.
INFORMATION ENCLOSED

- D. At our request, Ms. Deborah Glasser, our Labor Attorney from Liebert Cassidy Whitmore will be speaking at our annual conference with Board approval of paying her fee for speaking of \$200.00.**

ACTION NEEDED

MOTION TO APPROVE \$200 PAYMENT FOR MS. GLASSMAN.

- E. Workers Compensation injury update.**

The District has three (3) Lab Biologists and one (1) Fish Facilities Technician that are having neck, arm, head, and back problems. Manager Wanderscheid will discuss the problem and will be suggesting solutions.

ACTION NEEDED

9. COMMITTEE & STAFF REPORTS

A. Legislative Committee

Report by Tamara Davis, Chair

B. Policy Committee

Report by Steve Ayala, Chair

C. Budget & Salary Committees

Report by Tom Bradner, Chair

Report by Roger Smith, Chair

D. Salary Negotiations Committee

(Ad Hoc Committee)

10. MANAGER'S REPORT

11.* WRITTEN COMMUNICATIONS

Two letters of acknowledgement enclosed.

CORRESPONDENCE RECEIVED BY THE DISTRICT FROM RESIDENTS OR ANY OTHER PARTY SHALL BE READ ALOUD OR HANDED OUT TO THE BOARD

12. OPEN TIME FOR BOARD OR STAFF COMMENTS

13. ADJOURNMENT