

Marin/Sonoma
Mosquito & Vector Control District
595 Helman Lane
Cotati, California 94931
1-800-231-3236 (toll free) 707-285-2210 (fax)

BOARD OF TRUSTEES

**REGULAR BOARD MEETING
AGENDA**

DATE: April 14, 2010
TIME: 7:00 PM
LOCATION: District Headquarters
595 Helman Lane
Cotati, Ca 94931

*Items marked * are enclosed attachments.
Items marked # will be handed out at the meeting.*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** (*13 members need to be present for a quorum*)

Steve Ayala, <i>Petaluma</i>	Sandy Ross, <i>Mill Valley</i>
Nancy Barnard, <i>Corte Madera</i>	Ed Schulze, <i>Marin Co. at Large</i>
Charles Bouey, <i>Sonoma</i>	Fred Smith, <i>Marin Co. at Large</i>
James Campbell, <i>Belvedere</i>	Roger Smith, <i>Tiburon</i>
Tamara Davis, <i>Sonoma Co. at Large</i>	Richard Stabler, <i>Sonoma Co. at Large</i>
Frank Egger, <i>Fairfax</i>	Judith Trusendi, <i>San Rafael</i>
Henry Fuhs, <i>Cotati</i>	Guy Wilson, <i>Sebastopol</i>
William Holland, <i>San Anselmo</i>	Iris Winey, <i>Ross</i>
Paul Libeu, <i>Rohnert Park</i>	Herman Zwart, <i>Novato</i>
Bill Pitcher, <i>Santa Rosa</i>	Tom Bradner, <i>Larkspur</i>
William Ring, <i>Sausalito</i>	

Open Seats:

Cloverdale
Healdsburg
Windsor

In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Marin/Sonoma Mosquito & Vector Control District (MSMVCD) at 1-800-231-3236. Translators, American Sign Language interpreters, and/or assistive listening devices for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation service.

MSMVCD hereby certifies that this agenda has been posted in accordance with the requirements of the Government Code.

4. **INTRODUCTION OF NEW TRUSTEE**

Iris Winey is the new Trustee for the City of Ross.

5. **PUBLIC TIME**

The public will be given an opportunity to speak on each agenda item at the time it is called. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board President and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Board.

Please state your name and address and provide the President with the Speaker Card so you can be properly included in the consideration of the item.

Please limit your comments to five (5) minutes per person and twenty (20) minutes per subject in total so that all who wish to speak can be heard.

6. **CONSENT CALENDAR**

A. APPROVAL OF AGENDA

B. * MINUTES – Minutes for Board Meeting held on January 13, 2010.

C. * FINANCIAL

Warrants – January 2010

January Payroll: \$151,936.49

January Expenditures: \$293,543.13

Total: \$445,479.62

D.* FINANCIAL

Warrants – February 2010

February Payroll: \$156,364.78

February Expenditures: \$236,861.64

Total: \$393,226.42

E.* FINANCIAL

Warrants – March 2010

March Payroll: \$160,843.81

March Expenditures: \$419,175.87

Total: \$580,019.68

F. ENDING ACCOUNT BALANCES:

Operating Fund: \$4,849,269.98

G. * 3rd QUARTER FINANCIAL REPORT FOR FY 2009/10

ACTION NEEDED

INFORMATION ENCLOSED

7. **NEW BUSINESS**

- A. The District Manager would like to address the Board regarding the increased rodent problems.

8.* **BOARD PRESIDENT'S COMMITTEE SELECTIONS FOR 2010**

INFORMATION ENCLOSED

9. # **THE EMPLOYEES WOULD LIKE TO ASK THE BOARD TO ACCEPT THEM AS AN ASSOCIATION**

ACTION NEEDED

INFORMATION WILL BE HANDED OUT

10. **CONTINUED BUSINESS**

- A.* A draft policy to direct staff to budget each year to fund the pension plans unfunded liability (GASB 50) over the next 10 years.
Draft policy enclosed.

ACTION NEEDED

POLICY TO BE CONSIDERED BY THE BOARD.

INFORMATION ENCLOSED

- B.* A policy recommended by Assembly Bill 1399 to prohibit the use of District credit cards and/or equipment by immediate family members.
Draft policy enclosed.

ACTION NEEDED

A DRAFT POLICY TO BE CONSIDERED BY THE BOARD.

INFORMATION ENCLOSED

- C. At the request of the Board President the District's cost of the Communication System will be discussed.

- A.* Communication System policy.
B. The Communication System (Code Red) and cost will be discussed.
C. Drop vision will also be discussed.
D. GPS for trucks' fogging equipment will be discussed.

ACTION NEEDED

INFORMATION ENCLOSED

11. **COMMITTEE & STAFF REPORTS**

A. **Legislative Committee**
Report by Tamara Davis, Chair

B. **Policy Committee**
Report by Steve Ayala, Chair

C. **Budget Committee**
Report by Ed Schulze, Chair

D. **Compensation Committee**
(*Ad Hoc Committee*)
Reported by Roger Smith, Chair

12. **MANAGER'S REPORT**

The 2010 Bank of America signature card needs to be signed by the following:
President Bradner, Trustee Bouey, Trustee Schulze, Trustee Libeu, and Trustee Fuhs.

700 Forms are due no later than April 1st. If you have not turned in your 700 Form please remember to do so no later than April 21st.

Ethics training (AB1234) is the responsibility of the trustee. If your ethics training is over due it must be turned in no later than April 21st.

District solar program update.

13.* **WRITTEN COMMUNICATIONS**

Letters of appreciation to Eric Engh.

INFORMATION ENCLOSED

CORRESPONDENCE RECEIVED BY THE DISTRICT FROM RESIDENTS OR ANY OTHER PARTY SHALL BE READ ALOUD OR HANDED OUT TO THE BOARD
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14. **OPEN TIME FOR BOARD OR STAFF COMMENTS**

15. **ADJOURNMENT**