

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

October 14, 2009

MINUTES

1. **CALL TO ORDER**

President Litwin called the meeting to order at 7:00 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Members present:

Ayala, Steve	Libeu, Paul
Barnard, Nancy	Pitcher, Bill
Bouey, Charles	Ring, William
Bradner, Tom	Ross, Sandy
Campbell, James	Smith, Roger
Davis, Tamara	Stabler, Richard
Egger, Frank	Zwart, Herman
Fuhs, Henry	Litwin, Craig

Members absent:

Holland, William
McPhee, Wendy
Schulze, Ed
Smith, Fred

Others present:

Jim Wanderscheid, District Manager

A quorum was present, and a due notice had been published.

4. **PUBLIC TIME**

No comments.

5. **CONSENT CALENDAR**

A. **APPROVAL OF AGENDA**

B. **MINUTES**

Public Hearing held on June 10, 2009 and Board Meeting held on September 16, 2009

C. **FINANCIAL**

Warrants - September 2009

September Payroll: \$ 155,607.47

September Expenditures: \$ 393,915.73

Total: \$ 549,523.20

D. **ENDING ACCOUNT BALANCES:**

Operating Fund: \$ 3,742,905.91

E. **1st QUARTER FINANCIAL REPORT FOR FY 2008/09**

It was M/S Trustee Davis/Trustee ~~Schulze~~ Egger to accept the Consent Calendar with the following change to the September 16, 2009 Minutes:

Item 6 A, The District has been served papers for a Small Claims Action. The trial date is September 29, 2009 at 6 pm.

It was M/S moved by Trustee Fuhs/Trustee ~~Schulze~~ to repay Ms. Ducayet without going to small claims court. Trustee Schulze seconded the motion only to allow Trustee Fuhs to share his reasoning under the "Discussion" call.

Item 11, Open Time

Trustee Schulze accredited the Public Relations Department on a well written article in the Marin Independent Journal and the West Marin Citizen.

Motion passed unanimously.

6. **NEW BUSINESS**

A. **2008/09 District Audit**

Mr. Derek Rampone from Moss, Levy, and Hartzheim, LLP was in attendance to explain and/or answer questions pertaining to the 2008/09 Audit. Questions were asked by Trustees.

It was M/S Trustee Bradner/Trustee Bouey to accept the final 2008/09 Audit.

Motion passed with a roll call vote.

Yes: 16

No: 0

Absent: 4

B. Flood Insurance

Manager Wanderscheid explained that flood insurance was purchased. The amount of coverage is \$4,120,493.00 with a 5% deductible at an annual cost of \$8,200.00.

C. Retirement Board (MCERA)

Manager Wanderscheid explained that the MCERA Retirement Board wants to change our amortization schedule for the Unfunded Actuarial Accrued Liability (UAAL) from a 10 year to the 18 year closed period used by the County of Marin.

A discussion ensued.

It was M/S Trustee Davis/Trustee Bouey to accept the Retirement Boards recommendation.

Motion passed with a roll call vote.

Yes: 16

No: 0

Absent: 4

7. CONTINUED BUSINESS

A. Small Claims

Manager Wanderscheid reported to the Board on the Small Claims Action against the District filed by Alice Ducayet and David Kroll asking for 10 years of overpayment of Benefit Assessment payments of \$87.14.

The court directed the District to refund 4 years of overpayment. The District has already changed the assessment value in 2008 so the court ruled the District is only responsible to refund 3 years of overpayment, totaling \$32.16.

A discussion ensued and the Board agreed to pay \$32.16.

B. Notification Committee

Trustee Egger, chair of the Notification Committee explained that the committee has been meeting and working on a District Policy regarding the notification of the public when the district needs to use the Adult Mosquito Control Program. We will continue to meet to resolve issues.

Trustee Zwart motioned to take a straw ballot and have it taken with a secret ballot to see if the Board even wants this Notification Program.

Trustee Egger stated that a secret ballot can not be taken at a public open meeting.

A discussion ensued.

Trustee Zwart removed his motion.

8. COMMITTEE & STAFF REPORTS

A. Legislative Committee

Nothing to report.

B. Policy Committee

Policy Committee reported that they are still working on the policy packet. Trustee Libeu said he was ready and Trustee Ayala was not. Trustee Ayala said that he would get a hold of the District Manager when he is finished. Then a meeting will be made for an attorney review.

C. Budget & Salary Committees

Nothing to report.

D. Salary Negotiations Committee

(Ad Hoc Committee)

Nothing to report.

Manager Wanderscheid asked for times the committee can get together. A phone call will go out to set up a time.

9. MANAGERS REPORT

Proposition 1A suspension was talked about to update the Board on actions. It was reported that Sonoma County has already sent out information on how much the District would lose, which comes to \$150,730 leaving \$124,270 remaining for Marin County. The District budgeted \$275,000 to cover the Proposition 1A suspension.

Trustee Egger said that while attending the California Special District Association (CSDA) he heard about the California Communities Prop. 1A securitization funding program and asked if we should get involved in it.

Manager Wanderscheid explained that we have already budgeted for the loss of funds so there would be no reason to have California Communities pay our portion.

Trustee Egger reports that Ralph Heim suggested that the state may look at the District who did not use this program and assume that it has too much money, thus being targeted for more money in later years.

Manager Wanderscheid said that the Legislative Committee under the MVCAC was meeting on Thursday and would ask that question.

A discussion ensued and a consensus of the Board was to just pay it.

Manager Wanderscheid reported to the Board that a letter has been received by the District from the Marin Grand Jury requesting information about the Board, its Manager, and its salary's. A report will be filled out by October 30, 2009.

Manager Wanderscheid asked who would be going to the 78th Annual MVCAC Conference in Sacramento.

Trustee Ring, Davis, Barnard, Egger, Stabler, and Bradner will be attending.

Manager Wanderscheid informed the Board that he has been chosen as Manager of the Year by the Sonoma County Mayors Committee. He invited the trustees to a breakfast on October 22, 2009 from 7 am to 9 am where he will be receiving the award.

10. WRITTEN COMMUNICATIONS

11. OPEN TIME

Trustee Ross explained how she has been chemically sensitive for the last 30 years and requested that trustees and staff refrain from wearing fragrances.

Trustee Egger suggested that we contact the solar company, "Real Goods" for a free estimate.

12. ADJOURNMENT

There being no further business to come before the Board, it was M/S by Trustee Fuhs/Trustee Davis to adjourn the meeting at 8:20 p.m.

District Representative
MSMVCD

Date of Approval

Trustee
MSMVCD Board of Trustees

Date of Approval