

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

January 13, 2010

MINUTES

1. CALL TO ORDER

President Bradner called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Members present:

Ayala, Steve	Ring, William
Campbell, James	Ross, Sandy
Davis, Tamara	Schulze, Ed
Egger, Frank	Smith, Roger
Fuhs, Henry	Trusendi, Judith
Holland, William	Wilson, Guy
Libeu, Paul	Zwart, Herman
Pitcher, Bill	Bradner, Tom

Members absent:

Barnard, Nancy
Bouey, Charles
McPhee, Wendy
Smith, Fred
Stabler, Richard

Others present:

Jim Wanderscheid, District Manager
Dawn Williams, Administrative Assistant
Piper Kimball, Assistant Vector Ecologist
Teresa Thomas, Fishery Technician
Eric Engh, Education Specialist

A quorum was present, and a due notice had been published.

4. PASSING OF THE GAVEL/CHANGE OF NEW OFFICERS

Trustee Davis stated that a nominating committee consisting of Trustee Barnard, Trustee Davis, and Trustee Litwin have nominated the slate of officers to be:
President - Tom Bradner
Vice President – Charles Bouey
Secretary – Ed Schulze
Treasurer – Paul Libeu

It was M/S Trustee Davis/Trustee Holland to accept the nominations for new officers.

Trustee Bradner asked if there were any other nominations for new officers.

Trustee Schulze moved to close the nominations and Trustee Davis seconded the motion.

Motioned passed unanimously.

5. INTRODUCTION OF NEW TRUSTEES

Trustee Bradner announced the new Trustees, Judith Trusendi representing San Rafael, and Guy Wilson representing Sebastopol.

6. PUBLIC TIME

Eric Engh our Education Specialist announced that he and his wife Patti are expecting their first child.

7. CONSENT CALENDAR

A. APPROVAL OF AGENDA

B. MINUTES

Board Meeting held on October 14, 2009

C. FINANCIAL

Warrants - October 2009

October Payroll: \$ 155,884.73

October Expenditures: \$ 277,302.38

Total: \$ 433,187.11

D. FINANCIAL

Warrants - November 2009

November Payroll: \$ 150,735.93

November Expenditures: \$ 320,472.63

Total: \$ 471,208.56

E. FINANCIAL

Warrants - December 2009
December Payroll: \$ 151,104.04
December Expenditures: \$ 261,554.85
Total: \$ 412,658.89

F. ENDING ACCOUNT BALANCES:
Operating Fund: \$ 2,539,624.05

G. 2nd QUARTER FINANCIAL REPORT FOR FY 2009/10

It was M/S Trustee Davis/Trustee Schulze to accept the Consent Calendar with the following change to the October 14, 2009 Minutes:

Item 6, Consent Calendar should read,

It was M/S Trustee Davis/Trustee Schulze Egger to accept the Consent Calendar with the following change to the September 16, 2009 Minutes:

Motion passed unanimously.

8. NEW BUSINESS

A. A policy to direct staff to budget each year to fund the pension plans unfunded liability over the next 10 years.

Actuarial reviews have been conducted about 2 years ago, which showed that GASB 50, our pension plan, has a 4.2 million dollar unfunded liability. Manager Wanderscheid suggested that we put this on a 10 year plan in order to fund the unfunded liability. For the first 2 years we would put \$500,000.00 into the pension account. Then have another Actuarial review performed to see if we will be able to fund the unfunded liability on the 10 year plan.

A discussion ensued.

It was M/S Trustee Schulze/Trustee Davis to accept a policy to budget each year to fund the pension plans unfunded liability over the next 10 years. Manager Wanderscheid will provide the policy at the next meeting to be approved.

Motion passed unanimously.

B. Chris Canterbury and Ron Keith are requesting from the District additional service credit (Golden Handshake) of 2 years; retirement pursuant to resolution; conditions and applicability.

Manager Wanderscheid explained that Chris Canterbury, our IT Specialist, and Ron Keith, our Vector Ecologist, are ready to retire. Manager Wanderscheid explained the savings the District would receive by giving Chris Canterbury and Ron Keith the 2 years of service credit (Golden Handshake) for retirement and to draft a resolution to be voted on 180 day's before retirement. Manager Wanderscheid advised the Board that if the Golden Handshake is granted, these two positions would not be replaced.

A discussion ensued.

It was M/S Trustee Holland/Trustee Roger Smith to approve the last year's compensation (12 months).

- 3% for Ron Keith – April 1, 2010 – March 31, 2011
- 6% for Chris Canterbury – May 1, 2010 – April 30, 2011

A Resolution will be drafted for each employee 180 day's before prior to retirement date.

Motion passed with Trustee Egger opposing.

C. A draft Adult Mosquito Control Notification Policy will be presented by committee chair Trustee Egger.

Trustee Egger stated that they have come to an agreement on the Notification Policy and the No Spray Policy. When trying to combine the two policies the committee was undecided on the distance for the No Spray requests. The suggested distance would be a 500 foot radius for the "No Spray" addresses.

A discussion ensued.

Manager Wanderscheid is concerned about this District setting precedence. The 500 foot range will also be affecting 200 residences that wouldn't receive treatment. Manager Wanderscheid explained that Lowes, a hardware store, now carries a hand held fogger that residence can purchase. This raises a serious concern for the District Manager.

A discussion ensued.

Trustee Davis stated that she agrees with Trustee Ayala on having two policies, a Notification Policy and a No Spray Policy.

Manager Wanderscheid requested that a new committee be created.

It was suggested by Trustee Davis to table the item until next meeting and to create two (2) policies, one for a Notification Policy and one for a No Spray Policy.

D. At our request, Ms. Deborah Glasser, our Labor Attorney from Liebert Cassidy Whitmore will be speaking at our annual conference with Board approval of paying her fee for speaking of \$200.00.

Trustee Davis stated that she has requested Deborah to speak to the trustees at the MVCAC conference and the money covers her expenses. She will discuss employment issues, new case law, and new legislation.

It was M/S Trustee Holland/Trustee Campbell to approve \$200 payment for Ms. Deborah Glasser for speaking at the annual conference.

Motion passed unanimously.

E. Workers Compensation injury update.

Manager Wanderscheid stated that over the last several months the District has had a number of workers compensation claims with three of our biologists and our fish technician. They are having neck, back, and shoulder pains. We are proposing to purchase four new scopes and lowering the counter tops for the biologists. We are also proposing to put in platforms around the tanks and to put motors on the roll up doors in the fish building.

Manager Wanderscheid asked the Board to approve the required funding to make changes in the District to resolve these work station issues.

It was the consensus of the Board that the Manager had the ability to use money within the budget to resolve these issues.

9. COMMITTEE & STAFF REPORTS

A. Legislative Committee

Nothing to report.

B. Policy Committee

Trustee Ayala stated that the final draft is being reviewed by the attorney and will be ready for the policy committee to assess one last time.

C. Budget & Salary Committees

Nothing to report.

D. Salary Negotiations Committee

(Ad Hoc Committee)

Manager Wanderscheid stated that President Bradner needs to reorganize the committee so we can start working on the new contract.

10. MANAGERS REPORT

Manager Wanderscheid stated that we are still working on the solar project. We are trying out some new LED lights from a company called, Greenway Technology, which will cut the cost of the solar project.

Manager Wanderscheid stated that Assembly Bill 1399 was amended. This prohibits a local elected or appointed official from making available to an immediate family member a vehicle, credit card, or anything that's owned by the District. It also states that local agencies adopt an ordinance, resolution, or other measure that prohibits the conduct is exempt from this bill. Manager Wanderscheid will put together a policy and give it to the Board regarding this bill.

Manager Wanderscheid requested that if any trustees want to attend any seminars for Special Districts, to please let him know so that he can put the money in the District budget.

Manager Wanderscheid stated that we are self insured and we got a retrospective adjustment totaling \$71,614.00. This refund money goes back into our fund.

Manager Wanderscheid shared with the trustees the trophy he received from the Sonoma County Disability Association for Manager of the Year.

Manager Wanderscheid stated that he did not get voted for President of the Mosquito and Vector Control Association. He also wanted the Board to know that he is looking to retire before 2014.

11. WRITTEN COMMUNICATIONS

President Bradner shared a couple of letters of appreciation to Erik Hawk, Bruce Ohlinger, and Mike Wells.

Manager Wanderscheid read aloud the letter from Ed Fossil. Ed is looking to put together a PCR program in the Florida Keys. He was impressed with the staffs information and hospitality.

12. OPEN TIME

Trustee Schulze asked if we have first and second level supervisory training.

Manager Wanderscheid explained that Liebert Cassidy and Whitmore provide training for supervisors.

Trustee Ring expressed his condolences to Manager Wanderscheid for not getting elected. He also stated the need to start looking for a replacement before Manager Wanderscheid leaves.

Manager Wanderscheid stated that he is still looking for an Assistant Manager.

Trustee Egger wanted to discuss the use of Three-spined stickleback instead of *Gambusia affinis* for our mosquito prevention some time in the future.

Trustee Egger also asked if Agendas and staff reports could be posted on line.

Manager Wanderscheid stated that the Agenda is on our website.

Trustee Bradner requested that the trustees send him an email stating which committee they would like to be on. He also would like to have a profile put together for a new general manager.

13. ADJOURNMENT

There being no further business to come before the Board, it was M/S by Trustee Fuhs/Trustee Holland to adjourn the meeting at 8:30 p.m.

District Representative
MSMVCD

Date of Approval

Trustee
MSMVCD Board of Trustees

Date of Approval